

INTERCOMPANY MODULE

How to scan Normal Intercompany Orders?

In an **Intercompany Order**, scanning ensures that the correct products (with IMEI/serial numbers) are linked to the order before stock transfer and system update.

This process happens after assigning operators and before packing confirmation.

Steps

1. Go to Intercompany Module

- Navigate to the **Intercompany Order Module**.
 - Select the **Intercompany Order** you want to process.
-

2. Assign Operator

The **Assign Operator** step allocates responsibilities for picking, packing, and shipping. This ensures accountability during intercompany stock movement.

Steps:

1. Select the **Intercompany Order**.
2. Click **Assign Operator**.
3. Choose the operator for:
 - Picking
 - Packing
 - Shipping
4. Click **Assign** to confirm.

<https://www.youtube.com/embed/0fmSix1iuEM>

3. Order Scan Process

1. Click on **Order Scan**.
2. Select the **Intercompany Order**.
3. Click on the **Product**.
4. Choose **Serial Scan**.
5. Scan the **IMEI** and press **Enter**.
 - Repeat until all products are scanned.
6. Click **Save**.
 - A **Box will be created** → select the **Box Dimensions** to store the products.
7. Click **Save** again to confirm.
8. Products are now successfully scanned into the box.

<https://www.youtube.com/embed/RI4vWwsk5z8>

4. Packing Confirmation

After scanning, products require **Packing Confirmation** before transfer.

Steps:

1. Go to **Intercompany Order** and click on **Packing Confirmation**.
2. Select the **Order**.
3. Verify that the **Order Quantity** matches the **Scanned Quantity**.
4. Click on **Confirm**.
5. Once confirmed, scanning is completed and the update will reflect in the **Intercompany system & OMS**.

<https://www.youtube.com/embed/ojFjzWLew>

How to scan POS IC ORDER?

1. POS Distribution Scan

1. In **Customer Order**, click on **POS Distribution Scan**.
2. Select the **Order**.
3. Choose **Serialized** or **Non-Serialized**:
 - **Serialized** → Scan the **IMEI/Serial Number**.
 - **Non-Serialized** → Enter the **SKU Code** and **Quantity**.
4. Click **Save**.
 - A **Box will be created** → select the **Box Size** and click **Save**.

<https://www.youtube.com/embed/fpo9bM7sw28>

2. POS Used Scan

1. In **Customer Order**, click on **POS Used Scan**.
2. Select the **Order**.
3. Click on **IMEI Scan**.
4. Scan the **IMEI/Serial Number**.
5. The **POS Scan** is now completed.

<https://www.youtube.com/embed/lZo1RetK-20>

3. Packing Confirmation

1. Go to **Customer Order** and click on **Packing Confirmation**.
2. Select the **Order**.
3. Verify that the **Order Quantity** matches the **Scanned Quantity**.
4. Click **Confirm**.

5. Once confirmed, scanning is completed and the status will **reflect in OMS**.

<https://www.youtube.com/embed/ojffJzWLew>

How to Receive an Inter-company order?

Receiving Intercompany Orders (Destination Warehouse)

1. Go to the **Receive** option under **Intercompany Orders**.
2. Select the **Order** to be received.
3. Choose **Serialized** or **Non-Serialized**.
4. Select the scan method:
 - **IMEI Scan**
 - **Box Scan**
 - **2D Scan**
5. Scan the product **IMEI/Serial Numbers** (or boxes, if applicable).
6. Once all products are scanned, click **Done**.
7. The order is now **successfully received** into the destination warehouse.

<https://www.youtube.com/embed/ooA76fGh1VI>

Revision #1

Created 2025-09-24 04:52:52 UTC by Admin

Updated 2025-09-24 04:55:24 UTC by Admin