

How to download PI?

The **PI Download** option allows users to download the Proforma Invoice (PI) of an order. It can be generated either with prices visible or with prices masked, depending on the requirement.

Steps:

1. **Select the Order** - Locate and open the order from the list.
2. **Click on PI Download** - Found on the right side of the selected order.
3. **Choose Format** - Select either:
 - **With Price** - PI will display item prices and totals.
 - **Price Masked** - PI will hide all item prices and totals.
4. **Click on Download** - The PI will be generated and saved in **PDF format**.

Note: PI can only be downloaded once the order details are completed and saved.

<https://www.youtube.com/embed/ieRRDG-Clec>

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